Adding new slides to PowerPoint:

- Under the **Home** tab click on **New Slide**.
- This will reveal a drop down menu of possible slide types.
- If you’re new to PowerPoint choose either **Title and Content** or **Two Content**.
- Use **Title and Content** if you want a title and picture OR if you want a title and text only.
- Use **Two Content** if you want a two columns of text or a column of text and a picture.